

Planning Board Minutes of October 1, 2013

Present: Brian Perry, Chairman
Daniel Kowalik
Richard Forrestel
Mary Jane Shonn
Brian Murray, Alternate
Don Shonn, Attorney
Michael Borth, Code Enforcer

Absent: Robert Anderson

Meeting Began: 7:05 P.M.

Chairman Perry opened the meeting with a welcome to everyone and introduced the Village's new Code Enforcement Officer, Michael Borth. Mr. Borth will have office hours Tuesday and Thursday mornings and will be available for inspections and questions through a scheduled appointment.

RESOLUTION duly moved by Shonn and seconded by Kowalik to approve the minutes of the Planning Board Meeting of August 26, 2013. Carried unanimously

First Methodist Church – sign

Joe Capan, representative for the First United Methodist Church located at 7 Church Street came before the Board to request a variance for a sign. Mr. Borth explained that the Church would like to replace their existing 4 x 6 sign with a new one very similar in design. The Church removed the old sign and is requesting to move the new sign 4' from the sidewalk. Village Code states that a sign must be 10' from any sidewalk. Joe also stated that the new sign would be illuminated and messages would still be manually lettered. Chairman Perry stated that Mr. Capan had presented a professional application which included great illustrations. After discussion was held by the Planning Board they agreed to approve the concept and forward the request to the Zoning Board of Appeals for a variance.

RESOLUTION duly moved by Shonn and seconded by Kowalik to approve the concept of the new sign and location and to forward the permit to the Zoning Board of Appeals for a variance. Adopted by: M. Shonn, D. Kowalik, R. Forrestel, B. Murray Abstained: B. Perry

Miscellaneous

Due to questions that had been brought up at previous meetings regarding the project at First Methodist Church of which the Planning Board gave conceptual approval, Mr. Borth presented the Board the plans for the Dee Wright Center which interim Code Enforcement Charles Reid has been working on. The Board discussed the plans and thanked Mr. Borth for bringing them in. Also discussion was held about the building project at 66 Main Street. Mr. Borth stated that along with Mr. Reid they have been trying to work with the architect and builder to keep the project on track. At this point the project is in jeopardy of having a Stop Work Order placed on it due to lack of Mechanical, electrical, Plumbing and sprinkler system drawings.

Mr. Borth did discuss with the Board his thoughts of the best path to take to bring the Village back up to speed in regards to basic procedures for building permits, violations and Fire Inspection updates. One recommendation that Enforcer Borth would like to implement is to reduce the length of a building permit from 2 years to 1 year due to the simple fact that State codes can and have changed within a 2 year period.

RESOLUTION duly moved by Kowalik and seconded by Perry to recommend to the Village Board to change building permit length from 2 years to 1 year on the recommendation of the Code Enforcement Officer. Carried Unanimously.

Other conversation involved introducing Mr. Borth to the community such as an ad in the paper, letter to businesses, updating the website and sending his information to Amherst Fire Control.

Training

Chairman Perry spoke about training opportunities available. Erie County is very helpful in emailing to the Village any training programs they have available or others they have been supplied.

Meeting adjourned at 8:29 P.M. on a motion from Perry and seconded by Kowalik. Carried Unanimously

Next Planning Board meeting: October 29, 2013 at 7:00 pm

Submitted by:

Brian Perry, Planning Board Chairman